

Intern
for COVID Eviction Legal Help Project - Legal Services

The Position: MLRI is seeking an Intern to provide support for the COVID Eviction Legal Help Project (CELHP). The CELHP Intern will report to the Communications Coordinator and support the Project Director, Project Manager, and Communications Coordinator with administration and outreach. This position will be 8-15 hours per week. This is a paid internship.

About MLRI: Founded in 1968, MLRI is a nationally-recognized nonprofit poverty law and policy center that provides statewide advocacy and leadership in advancing laws, policies, and practices that secure economic, racial, and social justice for low-income people and communities. We pursue systems change through litigation, legislative and administrative advocacy, coalition building, community lawyering, and other strategies that address systemic harm to low-income people. MLRI is also the statewide multi-issue poverty law support center for the Massachusetts civil legal aid delivery system; our advocates provide substantive expertise and technical assistance to frontline legal aid field program advocates and to many other advocates and providers who serve low-income people and communities in Massachusetts.

About the Project: CELHP rapidly expanded the capacity of existing legal aid organizations in Massachusetts to prevent evictions during COVID and increase housing stability for low-income tenants and homeowners. MLRI is responsible for implementation, support, outreach, training, and coordination of stakeholders for the legal services component of the project.

Job Responsibilities:

- Direct outreach to tenants facing eviction to share information about free legal services
- Assist in the preparation of reports on project progress
- Support planning and logistics for virtual trainings and convenings
- Perform other duties as necessary to support program and staff

Desired Experience & Qualifications:

- Ability to speak Spanish strongly preferred
- Ability to work both independently and in a team environment
- Very strong organizational skills, attention to detail and adeptness at prioritizing tasks
- Demonstrated experience working with legal aid, community groups, housing organizations and/or low-income and vulnerable communities

Paid Internship:

- \$15 per hour working 8-15 hours per week. This is currently a remote internship.

Applications:

- To apply, please submit a resume and cover letter expressing your interest in interning with the COVID Eviction Legal Help Project at the Massachusetts Law Reform Institute to humanresources@mlri.org.

Commitment to Diversity and Inclusion:

MLRI is an equal opportunity employer. We value a diverse workforce and an inclusive culture. We believe that having a staff, board, and volunteers with diverse personal and professional backgrounds and lived experience enhances our ability to meet our mission and creates an environment where all members of our community can thrive. We strongly encourage applications from women, people of color, immigrants, persons with disabilities, members of the LGBTQ community, people with lived experience of poverty, and people from other underrepresented and historically marginalized groups.